

PROCEEDING OF THE 7TH GOVERNING BODY MEETING OF GOVT.POLYTECHNIC, BHADRAK
HELD ON DT. 07.02.2025 AT 4.00 PM IN THE BOARD ROOM OF GOVT. POLYTECHNIC,
BHADRAK UNDER THE CHAIRMANSHIP OF COLLECTOR & DISTRICT MAGISTRATE OF
BHADRAK

The 7th Governing Body meeting of Govt. Polytechnic, Bhadrak was convened on 7th February 2025 at 4:00 PM under the chairmanship of the Collector & District Magistrate, Bhadrak. The list of members attended is annexed in *Annexure I*.

1. Principal's Appraisal

Sri Sarat Chandra Rout, Principal, welcomed the Chairman and the members of the Governing Body. With the Chairman's permission, the meeting proceeded agenda-wise. The Principal provided a comprehensive update on the institution's status and activities as follows :

a) Institutional Overview

- **Establishment:** Govt. Polytechnic, Bhadrak was established in 2017.
- **Courses Offered:** The institution offers 3-year Diploma Courses in Electrical, Mechanical, Textile Engineering each with an intake capacity of 60 students and Computer Science & Engg. with an intake capacity of 30 seats.

b) Institution ranking and Accreditation

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- ❖ The Principal appraised that Govt. Polytechnic, Bhadrak has been ranked 16th by Quality Council of India(QCI) New Delhi in the year 2024 among 106 polytechnics in the state.
- ❖ The Electrical and Mechanical Engineering branch of this institution have been accredited by National Board of Accreditation for three year i.e 2024-2027.

The Chairman and all the members appreciated for this significant achievement of Govt. Polytechnic, Bhadrak.

2. Academic and Placement Highlights

- **SUDAKSHYA Scholarship**

The principal informed that introduction of the SUDAKSHYA Scholarship has led to the enrolment of more than 30 percent girl students in the Academic Session 2024-25.

- The Principal detailed the admission and pass out figure for the Academic Session 2024-25.
- Placement data for the year 2024-25 was also shared, along with the number of students pursuing higher studies and those enrolled at the World Skill Centre, Bhubaneswar.

The Collector & DM advised the Principal to increase awareness among the students about the opportunities for taking admission in vocational education.

3. Career Counseling at different high schools

For taking admission into Diploma Engg. Courses and to achieve zero vacancy during the academic session 2025-26, the Chairman instructed the Principal to prepare an annual career counselling calendar in coordination with the District Education Officer and DSDO, Bhadrak for visiting all the high schools of Bhadrak district to create awareness among high school students.

4. Vertical Expansion of 2nd Floor of the Academic Building

The Principal briefed the need for additional classrooms and labs due to the introduction of a new branch. The principal also informed that the estimate is still pending at R&B Division, Bhadrak for submission of estimate.

The Chairman of the Governing Body instructed the Superintendent Engineer (R&B) Division, Bhadrak over telephone to submit the estimate ^{on} ~~in~~ ^{an} urgent basis to the Principal, Govt. Polytechnic, Bhadrak for the construction of the second floor of the Academic Building.

5. Sand Filling of the Playground

The principal reported that the playground of this institution is in a low-lying area, causing waterlogging throughout the year except during the summer, rendering it unusable for sports and other activities.

The Chairman of the Governing Body instructed the BDO, Bhadrak to submit an estimate for sand filling and field preparation of the Play Ground of Govt. Polytechnic, Bhadrak.

6. Engagement of Matron & Sweeper for Ladies Hostel:

The Chairman of the Governing Body approved the engagement of one no. of Matron and one no. of sweeper for the Ladies Hostel through the existing outsourcing agency. The expenditure for the same will be met out of the P/L Development Fund.

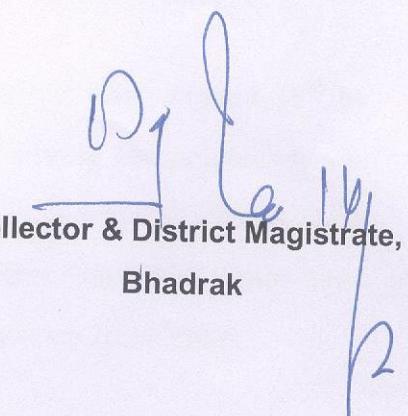
7. Engagement of a Sweeper for Boys' Hostel and Workshop Building

The Chairman of the Governing Body approved the engagement of one no. of sweeper for the Boys Hostel and Workshop Building through the existing outsourcing Service Provider. The expenditure for the same will be met from the P/L Development Fund.

8. Approval of the Budget for F.Y 2025- 26.

Sl. No.	Activities	Approx Expenditure to be incurred
1	Awareness programme for admission into the Academic session 2025-26 (Advertisement, Printing of flex, leaflets, banner & hiring of vehicles)	Rs.50,000/-
2	Expenditure towards Seminars, Workshop, Industrial Visit, Pre placement training	Rs.50,000/-
3	Engagement of a Matron @Rs.19,801/- and a sweeper @Rs.17,950 for Ladies Hostel Per Month (Wages + EPF + ESI + Service charge+GST@18%)	Rs.4,53,012/-
4	Engagement of a sweeper through service provider for Boys Hostel & Workshop @Rs.17,950/- PM (Wages + EPF + ESI + Service charge+GST@18%)	Rs.2,15,400/-
5	Expenditure towards Athletic meet and Annual function	Rs.1,50,000/-
6	Expenditure towards celebration of Ganesh Puja, Independence Day, Republic Day & Biswakarma Puja	Rs.50,000/-
7	Hiring of vehicles	Rs.50,000/-
Grand Total		Rs.10,18,412/-

The Meeting ended with vote of thanks to the chair.


 Collector & District Magistrate,
 Bhadrak